

# **ETHIRAJ COLLEGE FOR WOMEN (Autonomous)**

**Chennai – 600 008**

Affiliated to the University of Madras  
College with Potential for Excellence  
Re-accredited with A+ Grade by NAAC



**5.3.2**

**Academic Council Minutes**

## MINUTES OF THE ACADEMIC COUNCIL MEETING HELD ON 21/10/2021

The 23rd Academic Council meeting of the college was organised in the online mode on 21/10/2021 at 11.00 am.

The meeting was attended by the Chairperson of the college Tmt. Chandra Devi Thanikachalam, Principal in Charge, Dr D.B. Usha Rani, University Nominees to the Academic Council, Dr. J Khaja Sheriff, Professor, Department of Management Studies, University of Madras, Dr. K Ravichandran, Professor and Director, Institute of Distance and Online Education, University of Madras and Dr. Lalitha Balakrishnan, Principal, MOP Vaishnav College for Women. The nominees of the Governing Body representing Industry, Dr. A.V. Sivaramaprasad, Advisor (Strategy) The KCP Limited and Mr. G.R. Hari, Chartered Accountant, also attended the meeting.

The Vice-Principal (Self-Supporting), Dr. T. Usha Priya, the Academic Council Secretary, Mrs. V. Manimozhi, the Controller of Examinations Dr R K Maya, all Heads of Departments (Aided and Self-Supporting) And Senior Faculty Representing Languages, Arts and Science streams along with Student Invitees of each Department were also present.

The Principal-in-charge welcomed the gathering and briefed those present about the revision of the syllabi which was undertaken and the need to conduct BOS, and Academic Council Meetings every semester from now on.

The Minutes of the Board of Studies meetings of all the programmes of study, which were conducted between July 2021 and September 2021 were presented by the respective Chairpersons of the Board of Studies and were passed and approved.

The Controller of Examinations presented the resolutions of the changes adopted to the examination and evaluation pattern of all programmes of study during the pandemic and also the resolutions relating to extra curricular activities during the said period. They were passed and approved. The following were the resolutions relating to examinations and evaluation pattern that were passed:

- Online Examinations-shift from website to use of google classrooms for conduct of exams
- Reduction of time and maximum marks except for the MBA programme which was retained at 60 marks and three hour duration



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- Single Internal question paper setting-continuation of the practice of collecting multiple question paper sets
- Online evaluation by course teachers under the supervision of Nodal Officers
- Provision of extra-time for differently abled students
- Adoption of online internships wherever possible-Due to the pandemic students were unable to in some cases attend regular offline internships. Wherever this was the case students were helped and directed to seek online internships and produce certificates for the same.
- Adoption of review projects instead of offline projects during the pandemic-Students are given topics chosen by the department and asked to submit a review of current literature on the topic in the form of a written dissertation and the certification and documentation was provided by the department for the same.
- Adoption of online viva-voce examinations during the pandemic-Online viva-voce exams were held under the supervision of the HoD's/Nodal Officers of the department with some departments offering offline viva wherever the situation was better.
- Adoption of online practical exams wherever possible.

In the lively discussions that followed the external members provided valuable inputs for refining the syllabus and for the growth of the institution.

Dr. K Sivaramaprasad, Industry Representative congratulated the Principal and Departments for incorporating emerging technologies and need-based subjects in the syllabi revisions. He suggested that Technology and Information Forecasting could be introduced as an elective subject in the MBA programme during the next revision. He also suggested that current topics like Biofuels could be introduced for which the HOD of Microbiology, Dr Krishna Prema said that the department had introduced it in a paper during the current revision.

Dr. Lalitha Balakrishnan, University Nominee to the Academic Council appreciated the systematically planned revision of the syllabi that were undertaken even during the pandemic and also appreciated the choice of electives given to students which according to her was the effective use of educational autonomy. While noting the fact all the departments had introduced self-study papers for advanced learners she was of the opinion that in each paper

*S. Manjamma*

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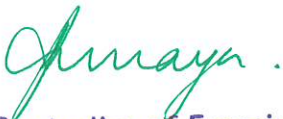


a self-study component (in the form of a unit) could be introduced and this would make self-study available to all students and not just advanced learners.

She also suggested that according to the OBE pattern of education student feedback has to be obtained every semester and such feedback from students, industry and alumna should form a vital component of syllabi revisions undertaken in the future.

Mr G R Hari, Industry Representative to the Academic Council, offered his suggestions through the chat box of the meeting. He appreciated all departments for presenting the summary of the syllabus revision in a clear and concise manner and appreciated the efforts gone into this exercise. He suggested that the curriculum should emphasise remote learning and focus on case studies and objective learning. He also suggested that the commerce students should be taught online filing and reporting as a part of their practicals.

The meeting came to a close at 01.00 pm with the Controller of Examinations proposing the vote of thanks.



**Controller of Examinations  
Ethiraj College for Women  
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Ethirai Salai, Chennai-600 008**



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STUDENT ATTENDANCE - ACADEMIC COUNCIL  
OCTOBER 2021.

00:00:01.163,00:00:04.163

Dr.Mrs.Punithavathy T: Good Morning. This is ,Dr.T.Punithavathy, Associate Professor,  
,Postgraduate& Research Department of English

00:00:03.326,00:00:06.326

MAKAVI S: Good morning teachers.

S.MAKAVI

III year

Bsc.chemistry (Aided)

00:00:15.343,00:00:18.343

CHARULATHA S: Good morning mam, charulatha S , dept of Mathematics with computer  
application 3 rd year (ss)

00:00:16.783,00:00:19.783

Dr.Mrs.Muthu Meenakshi: Dr.P.Muthu Meenakshi

00:00:25.014,00:00:28.014

ADITI BALAJI: Good morning ma'am, Aditi Balaji from Dept of Physics (Aided)

00:00:28.862,00:00:31.862

Ms.Geetha K: Good morning. Ms. K. Geetha,Dept of Commerce SS

00:00:31.506,00:00:34.506

Dr.Mrs.Saranya AS: Aided commerce- Dr. A. S. Saranya

00:00:32.283,00:00:35.283

Kavinaya Sivakumar: Kavinaya Sivakumar ( III year, AS), BBA (SS)

00:00:55.452,00:00:58.452

JAYA RAJESHWARI.R: R.Jaya Rajeshwari

II - MCA

00:00:58.729,00:01:01.729

Chemistry Ethiraj College for Women: Good morning mam

Mrs.M vijaya department of Chemistry

00:01:03.801,00:01:06.801

Aided English Department Ethiraj College for Women (Autonomous): Good morning 🙏

00:01:05.986,00:01:08.986

Dr.Mrs.Muthu Meenakshi: Dr. P. Muthu Meenahshi, Dept of Nutrition

00:01:19.955,00:01:22.955

136 -RAMIYA SHREE: Good morning - Ramiyashree S Student Representative Department of  
BBM III (SS) Ethiraj College for Women

00:01:24.787,00:01:27.787

KAVYA BABU: Good Morning Ma'am,  
Department of Business Economics.

Kavya Babu , 3rd Year

00:01:33.905,00:01:36.905

SHRUTHI MEGHA K: Good Morning Mam, Shruthi Megha. K FRENCH (III TTM)

00:01:34.134,00:01:37.134

Aided English Department Ethiraj College for Women (Autonomous): Good morning, Dr.  
Mangayarkarasi, Department of English

00:01:47.489,00:01:50.489

MALVIKA U: Good morning, Malvika U (3rd year) from Dept. of Psychology (SS).

00:02:00.073,00:02:03.073

Mathematics with computer applications Ethiraj: Good morning teachers... Mrs. K. Prasanna  
Lakshmi, Dept of Mathematics with computer Applications

00:02:05.583,00:02:08.583

31 KAVYA SURESH: Good morning ma'am,  
Kavya Suresh- English Department(3rd Year)

00:02:07.242,00:02:10.242

Zaleekha Maryam.K.A: Goo morning mam - Zaleekha Maryam K A Representative of II M.Sc  
Chemistry

00:02:19.429,00:02:22.429

Self Supporting French Department Ethiraj College for Women (Autonomous): Good morning  
Mam

Mrs Vidjealatchoumy V.R Department of French (s.s)

00:02:43.075,00:02:46.075

Self Supporting English Ethiraj College for Women (Autonomous): Good morning. This is  
K.Yeshoda, Head, Department of English (SS)

00:02:45.707,00:02:48.707

AISHWARYA LAKSHMI: Aishwarya Lakshmi M- III B. Com ( Aided)

00:02:47.630,00:02:50.630



YOGESHWARI A: Good Morning mam  
Yogeshwari - Journalism department

00:02:59.758,00:03:02.758

SAI LAKSHMI KRUPA KAKARAPATHY: Good Morning Ma'am, Kakarapathy Sai Lakshmi  
Krupa, Representative - BCA

00:03:22.104,00:03:25.104

AMUDHINI M V: Good morning, mam  
Amudhini M V - Student Representative - III BA English

00:03:23.686,00:03:26.686

02-BRINDHALAKSHMI S: good morning ma'am , Brindhalakshmi S Student Representative from  
Department of Computer Science III A [ss]

00:03:31.218,00:03:34.218

TEJASVI R: Good morning ma'am , Tejasvi R, Representative - Department of  
B.Com(Accounting and finance)

00:04:12.089,00:04:15.089

RAMYA R: Good morning mam -R.RAMYA (2nd MSC) Department of Mathematics (SS)

00:05:23.006,00:05:26.006

G R Hari Hari: Good morning all. Regards CA G R Hari

00:05:30.126,00:05:33.126

ANANDHI S: Good morning ma'am ,  
S.Anandhi - Representative of MBA Department

00:07:05.833,00:07:08.833

SATHYA PRIYA J: Good morning mam  
Sathya Priya J -representative of zoology department

00:12:31.848,00:12:34.848

Self Supporting Hindi Department Ethiraj College for Women (Autonomous): good morning  
mam,Dr.Hema Krishnan,Hindi Department(ss)

00:19:54.478,00:19:57.478

Khaja Sheriff: Good Morning Professors

00:25:03.021,00:25:06.021

Dr.Esther Jagadeeswari M: அனைவருக்கும் வணக்கம். Dr. Esther Jagadeeswari, M.,  
Tamil Assistant Professor, SS

  
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07/09/23.